

## Corrective Action Verification Audit (CVA) Report

Organisation:	Lubox Holland BV
Certificate Code:	NC-LS-026520
Report Date:	15/11/2018

### I. AUDIT PROCESS

Auditor, Qualifications:	Tim Roelandts, LegalSource Auditor	
Audit Date(s):	07/08/2018	
CVA Type:	Desk review <input checked="" type="checkbox"/>	On-site <input type="checkbox"/> Location(s): <a href="#">Click here to enter text.</a>
Audit Overview:	The organisation adapted their website and sent NEPCon the information for approval	
Changes to Scope since last Audit:	None	

### II. NON-CONFORMITY REPORT (NCR) EVALUATION

Non-Conformance #:	02/18 (20806)	
Non-Conformance Grading:	MAJOR <input type="checkbox"/>	Minor <input checked="" type="checkbox"/>
Standard & Requirement:	LegalSource Standard (LS-02) v2, Requirement 9.6 The Organisation shall submit all claims related to the LegalSource program to the Certification Body for review and approval prior to use.	
Description of Non-conformance:		
The organisation is aware of this requirement and it’s included in the procedures, exh 1, section 5.1.1. However there is a description on the website regarding legal source that is not in line with the requirements as it is not submitted to the Certification body and it makes statements about the legality of wood instead of giving information about its Due Diligence system.		
Corrective action request:	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
Timeline for Conformance:	3 months from report finalization date	

<b>Evidence Provided by Organisation:</b>	The organisation sent a request for trademark approval on the 31 <sup>st</sup> of July. (Exhibit 2) The auditor revised the organisation's website on the 2 <sup>nd</sup> of august 2018 (exhibit 1)
<b>Findings for Evaluation of Evidence:</b>	The Statement regarding legal source certification on the organisation's website has been adapted and the auditor revised the renewed text. The description is now in line with the requirements of the standard.
<b>NCR Status:</b>	<b>Closed</b>
<b>Comments (optional):</b>	

### III. CONCLUSIONS

NCRs Closed:	<input checked="" type="checkbox"/> No follow-up required related to closed NCRs
	<input type="checkbox"/> Original NCRs closed and new NCR(s) issued, see section IV below
NCRs Open:	<input type="checkbox"/> Certification not approved; conformance with NCRs required
	<input type="checkbox"/> Major NCRs not closed; suspension of certification required
	<input type="checkbox"/> Minor NCRs are upgraded to Major; see section IV below
	<input type="checkbox"/> New NCR(s) issued, see section IV below
Comments/Follow-up Actions:	<a href="#">Click here to enter text.</a>